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## Participant Vacation Request Form

Participant vacation requests will be considered on an individual basis. A vacation request form must be completed for vacation requests greater than 3 days.

I, \_\_\_\_\_ am requesting the following  
dates for vacation:

\_\_\_\_\_  
*Participant Signature*

\_\_\_\_\_  
*Substitute Decision Maker  
(if applicable)*

\_\_\_\_\_  
*Date submitted*

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To be completed by CORE

APPROVED

NOT APPROVED

\_\_\_\_\_  
*Program Manager*

\_\_\_\_\_  
*Date*